



3025 Limited Lane NW, Suite 210, Olympia, WA 98502

Phone 360.866.7100 – Fax 360.866.6840

## **LIMITED LEGAL SERVICES AGREEMENT AND CONTRACT**

**LEGAL REPRESENTATION:** The undersigned, \_\_\_\_\_ (hereinafter “Client”), contracts Morris Sockle Law, (hereinafter “Attorney”) to provide the specific and limited legal services designated.

**LIMITED LEGAL SERVICE TO BE PROVIDED:** Client retains Attorney solely for this/these specific and limited legal service(s): \_\_\_\_\_

**RELATIONSHIP:** This Agreement shall describe the rights and responsibilities between Attorney and Client. Client is retaining Attorney for limited and specific purposes stated above, also known as “unbundled” legal services, and for no other purpose or service. Agreement to provide these limited legal services does not constitute a continuing legal services agreement. Client authorizes Attorney to engage in legal representation that they believe is reasonably necessary and proper in order to complete the specific and limited services for which they have contracted. Attorney has no continuing obligation or responsibility to Client and does not represent Client beyond the specific services agreed to above, unless specifically requested by Client to provide additional service. Client agrees to promptly notify Attorney in writing regarding any changes regarding Client’s address, telephone number or circumstances during the course of this agreement. Client understands and agrees that legal representation will not continue beyond completion of the agreed specific and limited legal service. Attorney will not continue to be Client’s legal counsel, nor will they appear in court, or consult with opposing parties or counsel, beyond the service set forth in this agreement.

**LEGAL FEES:** Legal Fees are the law firm’s charges to you for the time and labor provided by the attorney and/or non-attorney support staff. Attorney and Client agree that the fee for these specific services will be calculated using the following rates:

Attorney - \$350.00/hr  
Paralegal - \$200.00/hr

Total estimated fees for this contract: \$\_\_\_\_\_ [ ] see attached estimate.

Client agrees to pay all “fees” which are associated with this matter.

Client will pay the estimated fees in advance of the work being initiated. If the actual fees associated with providing the legal service to the Client exceed the advance fee paid by the Client, the Attorney will notify Client and seek additional payment before the work will be completed. All limited legal service or unbundled service fees must be paid in advance of the work to be completed.

**COSTS:** The second category of expense is called "Litigation Costs." Costs refer to the charges you incur which relate to your case in addition to attorney's fees. Costs are added to your bill in addition to the attorney's fees. Costs usually include court filing fees, service of legal papers on the opposing party, document copying, facsimiles, and transportation costs (if outside the County). These costs may or may not apply to the services for which you have contracted. Client agrees to pay all reasonable and necessary "costs" which are associated with this matter.

Total estimated costs for this contract: \$\_\_\_\_\_ [ ] see attached estimate

Client agrees to pay all "costs" which are associated with this matter.

Client will pay the estimated costs in advance of the work being initiated. If the actual costs associated with providing the legal service to the Client exceed the advance costs paid by the Client, the Attorney will notify Client and seek additional payment before the work will be completed. All limited legal service or unbundled service costs must be paid in advance of the work to be completed.

**E-MAIL COMMUNICATION AUTHORIZATION:** Communications with our clients, opposing counsel and others are greatly facilitated by the use of electronic platforms such as e-mails, text messaging, and video conferencing. We cannot rule out the interception of information contained in e-mails or other electronic means, by those misusing the resources of the Internet. Using electronic communication, therefore, poses some risk.

In order for us to utilize the electronic communication in connection with your case, we require that you specifically authorize us to do so. Client will provide Attorney with a reliable and secure e-mail address in order to facilitate the transfers of documents and communication. By signing this contract Client specifically approves the use of e-mail, text messaging, video conferencing, and other forms of electronic communication by Attorney and its staff in connection with their representation.

\_\_\_\_\_ I approve the use of electronic communication by Morris Sockle Law and its attorneys and staff in connection with their representation of me to the following:

I authorize emails to be sent to me at: \_\_\_\_\_.

I authorize texts to be sent to me at: \_\_\_\_\_.

**BEST EFFORTS:** Attorney agrees to give their best effort performing the legal services agreed to; however, Client understands that Attorney makes no promises or guarantees about the outcome of services provided.

**FULL AGREEMENT:** This document is the full and entire agreement between Client and Attorney.

I acknowledge that I have read the foregoing paragraphs regarding legal fees, costs, and the need to cooperate with the law firm with respect to my case. I further acknowledge that I have discussed the issue of fees and costs with a representative of Morris Sockle Law, and that I have been provided answers to any questions. I understand and I agree to fulfill the engagement conditions as addressed in this Agreement. I understand that our relationship is limited to the terms of this agreement and that I have not contracted for full or continuing legal representation.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Client's Name (Please Print)

\_\_\_\_\_  
Morris Sockle Law  
Frank Morris, WSBA # 7508  
L. Jeanne Sockle, WSBA # 34110  
Benjamin Sockle, WSBA # 63581

**DRAFT**